

Date: 20th April 2023

Time: 9-10am (approx.) and 7-8pm (approx.)

Attendees: Sarah Folkard (Headteacher), Jack Dixon (Deputy Headteacher), Laura Donal (Assistant Headteacher) & parents

Number:	Topic:	Details:
1.	Welcome	
2.	Purpose of 'Portfields Together'	Following feedback from the parents evening questionnaires; we have created a 'Portfields Together' event where we would like to encourage our families to get involved as a valued voice. The idea is to share personal ideas and thoughts on a particular topic whilst trying to consider a whole school approach.
3.	Behaviour updates	<p>INSET day in March focussed on behaviour, the behaviour policy and zones of regulation.</p> <p>The behaviour policy has not changed, instead we have focused on ensuring all sanctions are consistent across the school. Our focus is on praise and the children making positive choices. Children are given the opportunity to learn from their mistake by acknowledging a poor behaviour choice.</p> <p>Looking at the behaviour flow chart provided:</p> <p>Blue – a child has made a one off mistake, an apology is made and the child learns from the mistake. Yellow – a child repeats a bad behaviour choice or the choices becomes intentional. Red – an extreme behaviour choice (intent to harm or upset another child). Escalated to the Headteacher or SLT, potential exclusion after a thorough investigation.</p> <p>Some children have behavioural plans in place, additional steps are in place and the wider support network are made aware.</p> <p>Class Charts is going replace Class Dojo. Positive praise remains and improved communication enables parents to be notified of sanctions (yellow and red from behaviour flow chart). School will be able to evaluate the trends and parents are able to spend points earned with their child. Class Charts is trialling in the summer term; further information will follow.</p>

		<p>Zones of regulation will also be introduced this term. This teaches children about their feelings and how to manage their feeling. ZoR is backed by research, it is a child version of CBT encouraging children to recognise their emotions. ZoR enables a child to recognise which zone they are in and different responses to their emotions.</p> <p>A parent's guide is also available.</p>
4.	Enrichments opportunities	<p>Enrichment opportunities includes everything outside of the curriculum, for example, forest school, after school clubs, residential trips, YV, performing arts etc.</p> <p>Activity:</p> <p>Doing well:</p> <ul style="list-style-type: none"> • As a school there is a lot on offer • Recent increase in sporting opportunities this academic year has been noted with a large number of children able to represent the school • Wide variety of activities available • Forest school • Improved lead time for booking clubs (48 hours to book on, instead of 24 hours) • YV • Gardening club • Guide dog visits <p>Improvements:</p> <ul style="list-style-type: none"> • Sports communication for events, longer lead time and more information at the start of the academic year • A minibus for travel to sports events, less pressure on working parents • Sports competitions – contact parents rather than rely on the children to express their interest • Clash of events on some days between sporting events and other paid clubs. • Limited number of places for ASC, can be hard to get signed up to a club of interest • Different time of day for the clubs to open so working parents can access them too • Balance of clubs available for every year group, some year groups only have 1 club for the term • More notice given for a cancelled club, so other arrangements can be made

		<ul style="list-style-type: none"> • Music to be offered to younger year groups for a limited selection of instruments • More notice for residential and day trips (budgeting), more information at the start of the academic year. Instalments for smaller amounts over a few months, due to some experiencing financial difficulty • Consider pay day and ParentPay deadlines around this, so budgeting is easier • More gardening and green club opportunities • Bikeability for younger years • More mind clubs e.g. chess, meditation • School Council – change to termly or half yearly? • No TV/cartoons during lunch • Improved communication from external providers and music teachers, sometimes don't have a reply • More language classes • First aid club • PCSO visit arranged for assemblies <p>Other suggestions: Communicate to the wider community if families or local residents can offer help to run clubs, confirm that school are able to support with DBS and setting up of the club.</p> <p>Improve communication about why the year group is going to a certain place for a trip, e.g. linked to the curriculum.</p> <p>SEN support – how can Premier/ASC be available to allow all to attend a club?</p>
5.	What's next	<p>OFSTED report? Welcome pack for new families (not just EYFS) How to encourage more stakeholders to be involved</p>
6.	Any other discussions:	<p>Homework – minimum standard, suggestions for further work on the website. Homework to be set on a specific day and handed in on a specific day, the same across the whole school.</p> <p>KS2 – handwriting homework, teacher workload not impacted but additional tasks set separately.</p>